



13555 Beaver Dam Road • Cockeysville, MD 21030

Transportation@FriendsOfOregonRidge.org

www.FriendsOfOregonRidge.org

September 2026 to May 2027

ORNC School Field Trip Transportation Grant Information

The Friends of Oregon Ridge is offering a grant opportunity for qualifying Baltimore City and Baltimore County schools. The grant provides a max stipend of \$500 per bus for a maximum of two buses for transportation to one field trip program at the Oregon Ridge Nature Center (ORNC). Title I schools are eligible for the Friends' bus grant. There are a limited number of bus grants for schools who meet the listed criteria. Funds are distributed on a first-come, first-served basis until exhausted.

Application submission begins on September 1, 2026. Apply early.

Eligibility Requirements:

- Baltimore City and Baltimore County Title I schools
- A minimum of 25 students on the scheduled trip is required to receive a bus stipend
- School groups must have a reserved program and visit the ORNC between September 2026 and May 2027.
- Completed application and documentation
- Only one grant application per school for the academic calendar year will be considered.
(Maximum of 2 buses)

For more information, please email Transportation@FriendsOfOregonRidge.org

How to Apply:

1. Complete grant application form "Friends of Oregon Ridge School Field Trip Transportation Fund Request" and email to Transportation@FriendsOfOregonRidge.org
2. Within 30 days of submission of the grant application, complete and submit documentation on school letterhead that confirms the school's Title I status. In addition, provide a statement on how this grant will support your school.
3. Documentation must be signed by the teacher/field trip coordinator and the school's principal and emailed to Transportation@FriendsOfOregonRidge.org
4. Documentation letter must be dated within 30 days of the application for submission review.
5. Incomplete applications and unconfirmed field trip programs will be declined.
6. Confirmation of receipt of the grant application and documentation will be sent by email from a member of the Friends of Oregon Ridge grant committee to the contact person.
7. Approval or disapproval of the grant application will be sent by email to the contact person and to ORNC staff within a week of receiving necessary paperwork.

Transportation Reimbursement

If a bus grant for your school is approved and you cancel your field trip with less than 72 hours notice to ORNC staff, your school will be responsible for the cost of the bus.

If you are scheduled to receive a bus grant, all necessary paperwork must be received by the Friends of Oregon Ridge Bus Grant Committee within 30 days of your field trip date. If paperwork is not provided within 30 days, we will not be able to provide the grant funding.

Bus grant funding will be issued for the actual expense provided on the invoice provided to the school from the transportation company for a maximum of \$500 per bus and a maximum of 2 buses. "Yellow" school buses are preferred.

Bus grants are non-transferrable. If approved, it is for the scheduled program date and school group on the application.

Bus grants will be issued by check payable to the school and mailed to the school and not able to be issued or mailed to bus companies, third parties, or individuals.

Friends of Oregon Ridge neither schedules nor provides school buses for school groups.

Staffing costs associated with travel to Oregon Ridge Nature Center, including student support of medical staff, are not eligible for this fund.

By providing this stipend to reimburse for some or all transportation costs, the Friends of Oregon Ridge (a.k.a. Oregon Ridge Nature Center Council, Inc.) accepts **NO LIABILITY** for any injury incurred in the course of picking up, transporting or dropping off students and staff, and participating in the Oregon Ridge field trip.

Each school is responsible for demonstrating that its staff and students are covered by insurance for the bus transportation and field trip.

Read and agreed:

_____, Principal _____, Date

_____, School